

## Audit Permission Form

### Registration for Auditing a Course

Section 4.7 of the *Student Handbook* states: "A UDC Law student wishing to audit a course must obtain an Audit Permission Form and must obtain the written permission of the professor. Persons not enrolled in the School of Law may audit a course only with the written permission of the Associate Dean for Academic Affairs and the professor. The form must then be filed with the Registrar. If the application is for auditing a limited enrollment course or a course that meets in a classroom with a limited number of seats, the audit application may not be completed until the total registered enrollment is complete.

Individuals not enrolled in the School of Law or in the University of the District of Columbia will be charged a fee of \$50.00 for auditing a course regardless of the number of class periods in the course during a semester.

Permission to audit a course may be revoked at any time during the course by the professor or the Associate Dean. The professor has no obligation to evaluate any work that an auditor may do, to call upon an auditor, or to answer questions raised by an auditor. An auditor may not earn credit toward graduation by auditing a course."

All required signatures must be acquired before submission to the Registrar's office. Form and fee are due by the end of the Add/Drop period!

Semester: \_\_\_\_\_ Course: \_\_\_\_\_  
Course No. Course Name

Name: \_\_\_\_\_ Student ID: N \_\_\_\_\_  
Last First (non-students, leave blank)

Address: \_\_\_\_\_  
No./Street City/State/Zip

Phone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

\*\*\*Form \_\_\_\_\_ of \_\_\_\_\_ Amount Due: \_\_\_\_\_\*\*\*

Understandings/Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Required Signatures

Student/Auditor: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Member: \_\_\_\_\_ Date: \_\_\_\_\_

\*Associate Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar/Finance: \_\_\_\_\_ Date: \_\_\_\_\_

(\* if not enrolled in the School of Law)

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