

EXAM CONFLICT FORM

Please note: This unofficial policy allows a student with two exams starting less than 24 hours apart, to defer one of the exams. For example, if Exam A starts at 6:15 p.m. and Exam B starts the following day at 10:00 a.m., that represents a “conflict” and an exam may be rescheduled. However, if Exam A starts at 10:00 a.m. and Exam B starts the following day at 10:00 a.m., that does not represent an exam conflict. ****Please also note that the conflicting exam will be rescheduled at the earliest available date.****

Use this form if you have a conflict in your exam schedule.

I have two exams starting less than 24 hours apart.

Conflicting Exams: _____

Notes: _____

Student’s Printed Full Name: _____

UDC Email Address: _____ Phone Number: _____

Please list all exams.

| Course Title | Professor | Date & Time Exam Scheduled |
|--------------|-----------|----------------------------|
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Please provide your class schedule (days & times).

Submit this form: with the words “Exam Conflict” in the subject line to the Dean of Students Office to the email address listed at the top of this form **by Wednesday, April 12, 2023, at 6:00 p.m.** You will be notified by the Dean of Students when arrangements have been made for an alternative date and time.

Student’s Signature: _____ Date: _____

FOR OFFICE USE ONLY

Authorized: _____

Dean of Students Signature _____ Date: _____