

MIDTERM AND FINAL EXAM CONFLICT FORM

Please note: A student with two midterm or final exams starting less than 24 hours apart may defer one of the exams. For example, if Exam A starts at 6:15 p.m. and Exam B starts the following day at 10:00 a.m., one exam may be rescheduled. However, if Exam A starts at 10:00 a.m. and Exam B starts the following day at 10:00 a.m., that does not represent an exam conflict. ****Please also note that the conflicting exam will be rescheduled at the earliest available date.****

Use this form if you have a conflict in your exam schedule.

I have two exams starting less than 24 hours apart.

Conflicting Exams (course names and exam dates and times):

Notes: _____

Student's Printed Full Name: _____

UDC Email Address: _____ Phone Number: _____

Please list all courses and exams, including those listed above.

Course Title	Professor	Date & Time Exam Scheduled

Please provide your class schedule (days & times).

Submit this form with the words "Exam Conflict" in the subject line to Law Student Affairs to the email address listed at the top of this form **at least one week prior to the administration of the first conflicting exam.** You will be notified when arrangements have been made for an alternative date and time.

Student's Signature: _____ Date: _____

FOR OFFICE USE ONLY

Authorized: _____

Dean of Students Signature _____ Date: _____