

**REQUEST FOR PERMISSION TO TEMPORARILY LEARN REMOTELY**

If you test positive for COVID-19, please do not attend class in person. Please complete this form requesting permission for remote learning. You will be permitted, without adverse effect on your attendance record, to learn remotely for five days following your positive test result and for any further period in which you test positive or are deemed to be contagious.

**Please provide the following information:**

I \_\_\_\_\_, tested positive for COVID-19 on \_\_\_\_\_.

My UDC email address is \_\_\_\_\_. My course information is as follows:

Course Title	Professor	Date & Time of Class

**Please affirm the following:**

- I have reported my positive test results to the University via email at [COVIDCONFIDENTIAL@udc.edu](mailto:COVIDCONFIDENTIAL@udc.edu).
- I understand that the University no longer requires a negative test result to return to UDC campuses, provided that an individual is asymptomatic and has been isolated for at least five days following the onset of symptoms.
- I attest that I will **not** return to campus until I have been isolated for at least five days following the onset of symptoms **and** I am asymptomatic.

- I understand that should my symptoms persist longer than 10 days, I will need to submit documentation to the Office of Student Affairs from my physician as to why I cannot return to campus.
- I attest that I will notify the Office of Student Affairs at lawstudentaffairs@udc.edu when I have returned to campus.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_.

**Submit this form:** with the words "Request for Permission to Temporarily Learn Remotely" in the subject line to the Office of the Student Affairs at lawstudentaffairs@udc.edu. You will be notified if your request is granted.

The Office of Student Affairs will notify your professors that you will be absent for class and have been authorized to participate in remote learning.

**Submit proof of positive test:** attached to email described above.

**NOTE RE ASSESSMENTS DURING PERIOD OF REMOTE LEARNING:** Please notify the Office of Student Affairs if you have a graded assessment in any of your classes during the period in which you are approved for remote learning. The Office of Student Affairs will assist you in making alternate arrangements to take the assessment.

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**FOR OFFICE USE ONLY**

Authorized: \_\_\_\_\_

Office of Student Affairs Signature: \_\_\_\_\_ Date: \_\_\_\_\_